

Boughton Parish Council					
Income and Expenditure Account for 12 months ending 31.3.2005					
		2005		2004	
INCOME					
Precept		£473.00		£450.00	
English Nature		£100.00		£100.00	
KLWNBC Concurrent function		£0.00		£50.00	
Bank Interest		£8.08		£9.19	
Fund Raising		£678.20		£0.00	
Total		£1,259.28		£609.19	
EXPENDITURE					
Donations: St Andrews Church (Barton Bendish)	£50.00			£0.00	
Victim Support	£10.00			£0.00	
Accident Support	£10.00			£0.00	
Mayoral Appeal	£10.00			£0.00	
BCCDC	£200.00			£400.00	
Tapping House	£20.00			£0.00	
ME	£10.00			£0.00	
East Anglian Air Ambulance	£25.00			£0.00	
Total	£335.00			£400.00	
Stationery and Postage	£0.00			£37.00	
Insurance (excl damage cover for play area)	£280.65			£262.05	
Playground inspection	£69.33			£69.33	
Ride on mower	£0.00			£10.48	
Audit Commission fees	£105.76			£58.75	
Travel & Standards Book (NCAPTIC)	£0.00			£16.56	
Glasses	£0.00			£16.15	
Mower fuel	£89.23			£69.99	
John Savage Gift	£25.00				
Frank Savage Picnic Bench	£193.88				
Total	£1,098.85			£940.31	
Surplus/Deficit of Income over Expenditure		£160.43		-£331.12	

Boughton Parish Council									
Balance Sheet as at 31.3.2005									
Current Assets									
Cash at bank: current account									
business reserve									
Current Liabilities									
Net current assets									
Represented by accumulated fund at 31.3.04									
add surplus of income over expenditure									
Notes									
1. Village ride on mower scrapped after axle shear. Credit of £50 for scrap at Alan Britton available against replacement									
2. Village owns a strimmer									
3. Village owns Pond Area and Boughton Fen									

Minutes of Meeting 17.3.05

Present: S Saunders (chair), P Coulten (clerk), S Short, Mrs Pam Watkinson, Ms Pam Wakeling, Mrs Angie Mason, M Pogmore

Minutes of Meeting 15.12.04: approved after a small correction

Matters Arising: *Surgery parking:* likely to be solved if a proposed plan for extension of surgery and parking goes ahead. *Village Walks:* Map still awaited from David Mills. Clerk to distribute suggested text/photos to accompany map to members for comment. *Home Watch:* suggested job description of Coordinator be placed in G4 news, in the hope of a response. *Parish Records:* with Chairman. *Notice Board:* ongoing. *Grass Cutting:* successful rota in place. Thanks to a resident for making a ride on mower available. Chassis number required, to permit parish to insure it. F Reid to brief all drivers, and impose age limits as required. *Water supply:* letter of apology received from AW, but occasional low pressure still a problem. AW contact details promulgated. *Swan Island:* clerk to contact RSPB and Welney Reserve, to establish whether or not pond is suitable place for swans to breed. *Tipping in Oxborough Road:* letter from D Hales Ltd received.

Treasurers Report: Balances £1624.01 and £632.97. 03/04 accounts approved by Audit Commission without comment. Precept unchanged at £473. Agreed: £25 donation to East Anglian Air Ambulance.

Correspondence: Clerk and Chairman are the authorised persons under the Freedom of Information Act. Chairman to report on Normit (Emergency Planning). Possible provisions of forthcoming Clean Neighbourhood Act distributed to members. Press release from Heron (NHS) placed in G4. Clerk had replied to KLWNBC about missing signs in the village (two for "The Green", one for "Chapel Road"). Noted: correspondence re Community Involvement, Traffic Management Act, Open space assessment, Norfolk on the Move, Planting offer.

Planning: Sewage pumping station approved. No start date yet for works.

Boughton Fen: Deferred. Chairman to liaise with S Rothera (EN), M Edmonds (Highways), and M Payne re leaking drain bed.

Frank Savage Bench: Letter from Hilda Savage read out. Agreed: area to be slabbed.

Tree Planting in Mill Hill Road: 200 oaks planted at total cost around £250. Agreed: ask NCC for contribution.

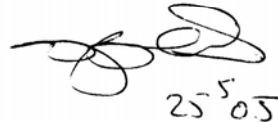
Bus Shelter: Agreed: clerk to find out if a site is available. Thereafter council to decide if such a building is required/desirable.

Moles in play area: Agreed: Chairman to use (environmentally acceptable) material to deter moles.

2004 AGM Minutes: no action needed.

WW2 Street Party Aug 2005. Possible lottery funding available for parties celebrating 60 years since VJ day. Clerk to apply, with sponsor (D Pomeroy/T Manley?): if successful, decision to be made whether to proceed.

Next Meeting: AGM 6.30 pm April 13 in the church.



25.5.05

Minutes of Boughton Parish Council AGM 13.4.05

Council Members present: S Saunders, S Short, Ms P Wakeling, Mrs P Watkinson, M Pogmore, P Coulten

Public present: Mrs S Pogmore, F Reid, Mrs S Reid, E George, Mrs D Whing, P Whing, J Savage, Mrs J Savage, Mrs A Proctor, B Bradley, Mrs P Bradley, Mrs P Lee-Evans, Mrs M Saunders, F Watkinson, Ms W Smith, T Roberts

1. Election of Chairman. S Saunders re-elected chairman, all parish councillors in favour.
2. Apologies: Cllr T Manley, Mrs A Mason, Ms P Jennings, A Nurse
3. Minutes of AGM 5.5.04 had been circulated and were approved.
4. Matters arising. Play area now open, pond drainage work done, visibility on Gibbet Lane bend improved, circular walk established (though map for notice board still awaited from KLWNBC), Home Watch co-ordinator still outstanding, Affordable Housing project still born as insufficient local demand for it.
5. Chairman's Report: the picnic bench in memory of Frank Savage is now in place, mains sewerage due to happen in 2005, Church project as a village hall still ongoing.
6. Treasurers Report. Accounts had been circulated. Our precept is about the lowest in the district. Income up substantially thanks to fundraising. Accounts adopted.
7. Chair had received written notice of resignation from Councillor Mrs A Mason. He put on record a vote of thanks to her for her work as a former clerk/treasurer, and for her fund raising activities. He outlined the procedure for her replacement, and the cost implications if ten or more parishioners press for an election. In the absence of an election, the council is empowered to co-opt a replacement councillor. Shortly, a formal notice of the vacancy will appear on the notice board.
8. Possible future projects (open to the meeting for discussion):
 - Swan Island: those present not in favour
 - Bus Shelter: ^{not}desirable in ~~principle~~, but location a problem. Also it is open to misuse. Suggested: it could be combined with the notice board. Exact position of bus stop unclear anyway.
 - Hedge and tree planting: any future schemes to be discussed in council.
9. Questions from the floor:
 - Preponderance of drakes. Clerk to contact RSPB for advice.
 - Pond drainage: still a residual problem.
 - Vote of thanks to the grass-cutters was recorded.

Meeting closed at 19:10.



18 May 06

Minutes of Boughton Parish Council 25.5.05

Present: S Saunders, Mrs P Watkinson, S Short, Ms P Wakeling, P Coultlen

Apologies M Pogmore

Minutes of meeting 17.3.05 read and approved

Draft Minutes of Parish AGM 13.4.05 read

Matters Arising: agreed Mrs M Saunders to be asked to place job description of Neighbourhood Watch Co-ordinator in G4 news, to help find a volunteer. Agreed meet net cost of line of oaks on Mill Hill Road (£235 less NCC grant of £80) to Mr P Coultlen. Mole in play area had been trapped (as humanely as possible). Agreed reimburse P Coultlen for brass sign on Frank Savage bench. Reply still awaited from lottery funding re our application for a grant towards cost of a street party to celebrate VE day.

Treasurers Report: Balances Current £658.55, Reserve £1626.03. Agreed £10 donation to Victim Support, reimburse P Coultlen £155 for net cost of oaks on Mill Hill Road, net of £80 grant from NCC. Fund Raising/Events: no reply from Lottery regarding possible grant towards a street party to celebrate VE/VJ days 60th anniversary. BBQ/hog roast planned for July 30, problem over location. Airfield a possibility, chairman to ascertain cost of toilets. Insurance policy reviewed, renewal agreed. Clerk to contact M Edmonds to discuss viability of a bus shelter/noticeboard, and report. Pro tem, Sandy Reid to investigate covering board with cork, to make it user friendly.

Boughton Fen: Council had attempted remedial work to drain, but it is still leaking. Chair to contact Highways (G Simpson). RPA had been approached for a grant. Possible removal of poplars ongoing: chairman dealing.

Storage of old parish records: clerk reported on a visit to Norfolk Record Office, and proposed our old records, which date back to the Local Govt Act 1894 when parish meetings/councils were first set up, be sent to NRO for safekeeping, and availability to all. Agreed.

Co-option of new member: Adrian Nurse, Frank Reid and Pat Whing were proposed to fill casual vacancy by co-option (no valid request for an election had been received at KLWNBC). Chair proposed that the public be excluded for this item, agreed. Frank Reid received majority vote on first ballot, and was elected. Public re-admitted.

Date of next meeting: TBA.



13/9/05

Minutes of Meeting Boughton Parish Council 13.9.05

Present S Saunders, M Pogmore, P Coultan, P Watkinson, P Wakeling, S Short and F Reid.

Minutes of meeting 25.5.05. Agreed

Matters Arising: Neighbourhood Watch Co-ordinator Job Description still outstanding (for insertion in G4 news).

Boughton Fen: In the absence of Ian Levett from English Nature (EN), it was reported that a felling licence for the poplars was still awaited. Tree felling put on hold. Norfolk Wildlife Trust are visiting the site in October, for their observations. Agreed that our objective is to maintain site as a wetland SSSI. Proposed meeting end of October with EN, Environment Agency (EA), and any other interested parties: M Pogmore to co-ordinate.

Ian Levett (EN) then joined meeting: EN meeting EA on site end of October. EA have obtained finance to monitor water management, with dipwells going in next Spring. Will wait to see water levels over winter, hopefully council have sealed the original drain under the road. Noted, fen very dry and scrub re-growing. This is the final year of a 5 year plan to remove 50% of scrub. EN would consider grazing as a method to tidy site.

Treasurers Report: Balances £1628 and £596. Agreed £10 donations to Mayors Appeal, and the Samaritans. Agreed Audit Commission annual return.

Planning: Agreed extension to Stoneleigh

Correspondence: Rural transport, Norfolk RCC (see later item)


Churchyard: now tidied up, thanks to efforts by several parishioners.

Future Projects: Sewerage scheme: agreed ask AW for a visit to a pumping station and detailed plans, with particular reference to Hill House, before October open meeting and before tenders accepted etc, when things will be set in stone. Possible jetty for pond: agreed, clerk to investigate.

Footpaths: clerk reported that he had walked our footpaths with the Access Officer from KLWNBC (David Mills). Waymarkers promised. Help with cutting requested. Village sign showing footpaths ongoing.

Next Meeting TBA

Norfolk Rural Community Council: Janice Howell from NRCC addressed meeting, explaining what the council could offer, such as help with parish plans, and funding. Whilst NRCC is a charity, and relies on subscription, all parishes can apply.

12/1/06.



Minutes of Meeting 6.10.05 Boughton Parish Council (Planning)

Present: S Saunders, F Reid, P Coultan, M Pogmore, Ms P Wakeling, 8 parishoners, Ms P Whitehead (Practice Manager, Boughton Surgery).

Meeting held to discuss planning application by Dr Knott for a chalet type extension to rear of existing surgery.

Councillors and parishioners expressed concern at lack of parking provision, and inadequacy of plans ie no first floor plan shown. Ms Whitehead explained difficulties to extension of car park. She said purpose of upstairs not yet decided. She said this application was just to see what came of it. Clerk pointed out that this was a full planning permission application. M Pogmore said outline planning permission not possible in a conservation area.

Councillors agreed that approval be refused due to the inadequacy of the plans, with particular reference to car parking provision.

12/1/06


Meeting 1.11.05 re Boughton Fen

Present: Alex Rothwell (Environment Agency – Engineering), Sue Chambers (EA – Biodiversity), Ian Levett (English Nature), Stuart Smith (WS Atkins – Hydrologist), Parish Councillors Pam Wakeling, Pam Watkinson, Mark Pogmore, Paul Coultan, Villagers Fred Watkinson, Liz Payne.

The whole site was toured. It emerged that the EA have been allocated £25000 to recover the Fen from its present unfavourable status, to favourable by 2010. The plan is for Atkins Water to procure one of their contractors to install dipwells across the site, which will indicate whether site is mainly filled by run off from surrounding land or by rainwater. They will also point to the flow of water, and the effect of the poplars on the level of groundwater. This will take at least a year to complete. This will also give time to ascertain whether the drain under Oxborough Road near the bridge has been fully sealed, or is still leaking water from the Fen.

In extremis, water could be taken from Stringside Drain, and discharged onto the Fen.

If the parish council agree to remove any or all the poplars, money towards the cost could be available from the EA (out of the funds allocated).

E mail addresses: Alex Rothwell alex.rothwell@environment-agency.gov.uk, Stuart Smith stuart.smith@atkinsglobal.com, Ian Levett ian.levett@english-nature.org.uk,


12/1/06